



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
February 3, 2016 – 7:30 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Barbara DiBacco, Eric Johnson, Gurvis Smith,
Larry Sylver

Others Present: Law Director Dave Matty, Finance Director John Veres, Engineer Mike Henry,
Building Official Bob Rodic, Chief Michael Megyesi, Service Director Sam
Scaffide, Clerk of Council Lori Pepera

Mayor Cegelka swore in part-time patrolman Cameron Reed.

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of January 20, 2016 were approved as presented.
(Adie/Sylver)

Roll Call: Yeas - Adie, DiBacco, Johnson, Smith, Sylver
Abstain-Banas
Nays - None

5 yeas – 0 nays
1 abstain
Motion Carried

PAY ORDINANCE

Ordinance No. 2016-2-4

The Pay Ordinance was approved as presented. (DiBacco, Johnson)

Roll Call: Yeas –Adie, Banas, DiBacco, Johnson, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- A copy of the Mayor's Court Report for the month of January 2016.
- A copy of the monthly Building Department activity for January 2016. The report gives details of all permit activity.
- Reports showing active foreclosures and rental properties for the month of January.

- A copy of a check in the amount of \$4,642.02 received from Republic Services for the month of December.
- A copy of a check in the amount of \$2,373.76 received from Time Warner Cable for the franchise fees for the fourth quarter.
- A copy of a check in the amount of \$2,178.10 received from the Village of Oakwood for reimbursement of the Richmond/Broadway OPWC grant.
- A copy of the report supplied by Chief *Megyesi*, reporting streetlight outages to Solon FirstEnergy Service Center; Date of Report February 2, 2016.
- A copy of the activity report from Chief Megyesi showing all police activity for the month of January.
- A copy of the activity report from Chief Megyesi showing all warning traffic tickets issued for the month of January.
- A memo from Chief Megyesi reporting the grant submitted to the Office of Criminal Justice for funding for body cameras was awarded to the Village in the amount of \$6,673.64. The Village was one of four municipalities in Cuyahoga County awarded funds.
- A memo from Chief Megyesi reporting Cameron Reed has chosen to leave Warrensville Heights Police Department and has returned full-time to Oakwood and is returning to the Village of Glenwillow as a part-time patrolman.
- The Service Department report for the month of January, 2016 from Service Director Sam Scaffide.
- A copy of the invoice and activity report from A & S Animal Control for the month of January 2016.
- The 2015 annual report from the Chagrin/Southeast Hazmat Response Team.
- The summary from Engineer Mike Henry summarizing the findings for the stormwater basin inspections.
- A copy of a letter and the application that will be sent out to the graduating seniors. There are 11 students graduating in 2016. The letters and application will be sent out the first week in March.
- A copy of an Eagle Scout Service Project Proposal from Peter Wilson. Peter is proposing to build picnic tables for the Glenwillow Park.

- An article regarding the Supreme Court confirming that regional districts may implement stormwater management programs.
- An article regarding House Bill 56, known as "Ban the Box". The bill prevents all public employers from asking about criminal convictions on job applications.
- An article regarding downtown Farmers Markets. The article highlights what downtown municipal programs highlight; it's not about the building but about the goods, you don't have to spend a lot, specialty retailers do better clustered together and they're good for the small entrepreneurs.
- An article regarding the passage of the first long-term transportation bill in a decade. One of the programs included provides funding for walking and bicycling infrastructure directly to local leaders. This is part of the Surface Transportation Block Grant Program.
- A copy of the Recycling Grant Application. The Village would like to have a Community Shredding Day, as we held in the past, and to purchase four recycled-plastic park benches.
- Articles regarding TTI Floorcare. The company is closing its distribution center in Jackson Township. 96 employees will be phased out and the company will work with them for career outplacement services.
- An email Mayor Cegelka received reporting State Representative Marlene Anielski is hosting a Military Resource Fair in Parma on April 15th at the Parma Snow Branch Library. This will be geared towards those who have served our country, no matter what the era.
- A memo from the Law Department regarding the use of Unmanned Aircraft Systems (Drones).
- A letter from the Department of Public Works notifying the Village the following projects have been selected for the 2016 maintenance program:

Cochran Road	Austin Powder to RR Crossing	\$21,500.00
Richmond Road	Forbes Rd. to RR Crossing	\$15,000.00
Richmond Road	South of Pettibone	\$12,000.00
- A memo for the District One Public Works Committee (DOPWIC) informing the Village that the Pergl Road Sanitary Sewer Extension Phase III Project will be submitted as a program year 2016 contingency Project to the OPWC and as a #2 priority project to the Small Government Commission.
- The monthly distribution summary report from RITA.

- Updated maps of the following; light pole locations, storm sewers, addresses, and the sanitary sewers.
- Notes from the meeting that took place on January 28th with Republic Services regarding the following; Staff changes, Tinkers Creek Trail South, demolition of the homes on Pettibone Road, rezoning the parcel on the east side of the track to Industrial from the Historic Village Center, and plans to develop the west side parcel as a “passive park”.
- The Economic Development Report for 2015 from Peggy Spraggins. She explains the continued work done to enhance the business community through capital investment and increased workforce. She has worked with many of the stakeholders to provide available resources to businesses in order to help promote success.
- A memo from Peggy Spraggins regarding the CRA fees and administrative costs. After reviewing the expenses, she recommends that Council consider increasing fees for any future agreements. The current fee of \$2,000.00 for last CRA approved by the Village did not cover legal or administrative fees. She is proposing the Village increase the fee to a minimum of \$3,000.00.

FINANCE DIRECTOR JOHN VERES:

- Ordinance 2016-2-8 on the agenda is an Appropriation amendment to update the beginning fund balances. It shows an increase of \$425,000 from estimated to actual. The DUI and Diamond Parkway funds are being closed out.

LAW DEPARTMENT DAVE MATTY:

- Dave Matty stated; Items 7, 8 & 9 on the agenda are updates to the Building and Zoning Code. These will all be on first reading this evening. A Public Hearing will be held on March 2, 2016 to hear public comments on the proposed amendments.
- Item #10 is the Stormwater Agreement being circulated by the Sewer District.
- The first three items on the agenda are engineering requests for annual programs and there are also two appointments by Council for the Income Tax Review Committee.

CHIEF MICHAEL MEGYESI:

- Chief Megyesi reported all reports were submitted to Mayor Cegelka and are in the Mayor's report.

CHIEF BUILDING OFFICIAL BOB RODIC:

- CBO Bob Rodic reported the Building Department issued 5 permits and issued 9 contractor registrations in the month of January.
- An Occupancy Permit was issued to Waste Management for the natural gas facility on Richmond Road.

SERVICE DIRECTOR SAM SACFFIDE:

- Sam reported the flowers for the hanging baskets the Service Department will hang in the spring have been ordered and the supplier is beginning the growing process.
- The Service Department has been busy cold patching the roads. 400 lbs. of cold patch has been used so far.
- The Curbside Chipping Program for 2016 has been scheduled and will take place on May 16th and October 17th.
- Republic Services will be donating mulch once again this spring for the residents to use. Delivery is expected to take place the first week in May.

Motion by Gurvis Smith seconded by Eric Johnson to have Ordinances 2016-2-5, 2016-2-6 and 2016-2-7 on first reading to refer the items to the Planning Commission for review.

**Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver
Nays—None**

6 yeas – 0 nays

Motion by Gurvis Smith seconded by Barb DiBacco for authorization to advertise for a Public Hearing for the purpose of the public to comment on the proposed amendments to the Village's Zoning and Building Code on March 2, 2016 at 7:30 pm.

**Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver
Nays—None**

6 yeas – 0 nays

NEW BUSINESS:

2016-2-13 Resolution	<p>A Resolution authorizing the Director of Finance to advertise for bids for the 2016 concrete repair program; and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none">• Motion to suspend 3 reading rule (Banas/Sylver) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried• Motion to approve (Banas/DiBacco) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried
2016-2-14 Resolution	<p>A Resolution authorizing the Director of Finance to advertise for bids for the 2016 asphalt repair program; and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none">• Motion to suspend 3 reading rule (Adie/DiBacco) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried• Motion to approve (Banas/Adie) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried

<p>2016-2-15</p> <p>Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the repair of the old building department foundation; and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>Motion to suspend 3 reading rule (Johnson/Sylver)</p> <p>Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver</p> <p>Nays— None</p> <p>6 yeas – 0 nays</p> <p>Motion carried</p> <p>Motion to approve (DiBacco/Banas)</p> <p>Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver</p> <p>Nays— None</p> <p>6 yeas – 0 nays</p> <p>Resolution carried</p>
<p>2016-2-16</p> <p>Resolution</p>	<p>A Resolution appointing Marvin T. Warren to the Board of Tax Review for a term ending February 2, 2018; and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>Motion to suspend 3 reading rule (Adie/Banas)</p> <p>Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver</p> <p>Nays— None</p> <p>6 yeas – 0 nays</p> <p>Motion carried</p> <p>Motion to approve (Sylver/DiBacco)</p> <p>Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver</p> <p>Nays— None</p> <p>6 yeas – 0 nays</p> <p>Resolution carried</p>

2016-2-17 Resolution	<p>A Resolution appointing Kevin B. Prewitt to the Board of Tax Review for a term ending February 2, 2018; and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>Motion to suspend 3 reading rule (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>
2016-2-5 Ordinance	<p>An Ordinance adopting the comprehensive amendment and update to Part Eleven – Planning and Zoning Code of the Codified Ordinances of the Village of Glenwillow; and declaring an emergency. <i>Note: For 1st reading only with referral to Planning Commission</i> (Mayor & Council)</p> <ul style="list-style-type: none"> Ordinance put on first reading

2016-2-6 Ordinance	<p>An Ordinance adopting the comprehensive amendment and update to Part Thirteen – Building Code of the Codified Ordinances of the Village of Glenwillow; and declaring an emergency. <i>Note: For 1st reading only with referral to Planning Commission.</i> (Mayor & Council)</p> <ul style="list-style-type: none"> Ordinance put on first reading
2016-2-7 Ordinance	<p>An Ordinance adopting “Zoning Map of Village of Glenwillow” of the Codified Ordinances; and declaring an emergency. <i>Note: For 1st reading only with referral to Planning Commission.</i> (Mayor & Council)</p> <ul style="list-style-type: none"> Ordinance put on first reading

<p>2016-2-18</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Stormwater Service Agreement with the Northeast Ohio Regional Sewer District to participate in the Stormwater Management Program; and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>Motion to suspend 3 reading rule (Johnson/Banas)</p> <p>Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver</p> <p>Nays— None</p> <p>6 yeas – 0 nays</p> <p>Motion carried</p> <p>Motion to approve (Banas/DiBacco)</p> <p>Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver</p> <p>Nays— None</p> <p>6 yeas – 0 nays</p> <p>Resolution carried</p>
<p>2016-2-8</p> <p>Ordinance</p>	<p>An Ordinance amending Ordinance No. 2016-01-02 and appropriating funds to provide for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2016 and ending December 31, 2016; and declaring an emergency.</p> <p>(Mayor & Council)</p> <ul style="list-style-type: none"> <p>Motion to suspend 3 reading rule (Adie/Johnson)</p> <p>Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver</p> <p>Nays— None</p> <p>6 yeas – 0 nays</p> <p>Motion carried</p> <p>Motion to approve (Sylver/Banas)</p> <p>Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver</p> <p>Nays— None</p> <p>6 yeas – 0 nays</p> <p>Ordinance carried</p>

COUNCIL COMMENTS:

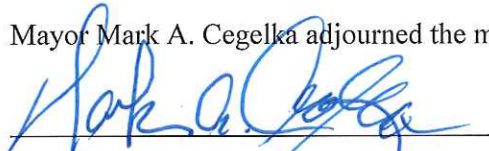
Councilman Sylver reported on the Recreation Committee meeting held this evening. Letters of intent were sent out to 8 bands. Four of the bands have committed to dates for the 2016 concert series. A discussion took place regarding slight modifications to the brochure. Larry requested Law Department to place passage of the contracts be placed on the agenda for the March 2, 2016 Council meeting. Larry also requested two additions to the contracts this year; for the band performing to play/perform the Star Spangled Banner and no alcoholic beverages are to be consumed by the band while performing.

Councilman Banas commented on the site-visit to CoreMark that took place earlier in the week. He stated he thought it is a good idea that Council members attend these to get a good grasp on the companies in our Village and what they do.

Mayor Cegelka reminded Council of the site-visit scheduled to Cleveland Steel Container on February 18, 2016 at 5:30 p.m.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:16p.m.



Mark A. Cegelka – Mayor & President of Council

Lori Pepera, Clerk of Council